

Annual Construction Compliance Review Plan

CTSW-RT-05-999.99.1



**Department of Transportation
Sacramento, California**

August 2005

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1.0 INTRODUCTION

The Annual Construction Compliance Review Plan (ACCRP) describes the program implemented by the Department for storm water compliance inspections at construction sites for the period of January 1, 2005 to June 30, 2006. This ACCRP has been prepared in accordance with the Department's Statewide Storm Water Management Plan (SWMP) to comply with the self-auditing and monitoring requirements of the permit. The ACCRP provides the Department and the State Water Resources Control Board (SWRCB) with information necessary to ensure that an appropriate level of water pollution control is being achieved on construction project sites.

2.0 COMPLIANCE REVIEW OBJECTIVES

Activities will focus on achieving the following objectives:

- Continue to evaluate the compliance of selected construction projects statewide against the requirements of the permit, Water Pollution Control Program (WPCP) and Storm Water Pollution Prevention Plan (SWPPP).
- Report compliance status to Department management.
- Implement a new compliance ratings system designed to use more objective criteria when describing the project's level of compliance.
- Implement a new appeal process to resolve disputed ratings.
- Monitor the use of the new ratings system, appeals process, and inspection forms to determine whether the new procedures reduce disputes between Contractors, compliance inspectors, and Department staff.

3.0 COMPLIANCE REVIEW METHODS

The Department will continue to use the following proven methods to achieve the compliance review objectives:

- Update the Project Information Summary Sheets and Compliance Inspection Checklists to incorporate any new requirements in NPDES permit(s), SWMP, and Storm Water Quality Handbooks (Handbooks). Attachments 1 and 2 provide inspection forms to be utilized in the Rainy and Non-Rainy Seasons, respectively.
- Use the updated checklists to inspect and document the compliance status of selected construction projects statewide.
- Review compliance results with Resident Engineers (REs) or designated inspectors, at the time of the inspection.
- As requested by the District, conduct briefings with key District personnel to present inspection results.
- Analyze implemented BMPs for positive and negative trends.
- Prepare separate performance reports for each of the two review cycles (generally corresponding to the rainy season and the non-rainy season) that summarize area-wide results for the cycle.
- Prepare a year-end performance report that summarizes area-wide results for the two review cycles.

4.0 PROJECT SELECTION CRITERIA

All of the Department's construction projects, and all third-party (encroachment) projects that receive oversight by a District construction division will be considered for compliance inspection. The selection process targets the projects with a greater potential for impacting storm water quality.

The selection of projects for compliance inspection will be prioritized based on the Engineer's estimated disturbed soil area (DSA) of the project, and review of the Department's Statement of Going Contracts (SOGC). The Department will review the updates to the SOGC on a monthly basis. The new initial selection criteria places greater emphasis on the likelihood of a project to contribute to storm water pollution.

Some projects will be excluded from compliance inspection due to geographic location or type of work being performed as it relates to the projects potential for storm water pollution. For example, not all asphalt concrete paving and roadway rehabilitation projects will be selected since these types of projects are technically maintenance projects. Other examples include specialty projects, such as fiber optics communication system, planting/irrigation, and message sign installation (i.e. Traffic Operation System) projects. Communication with the District, and headquarters Construction and Environmental staff will be performed to further refine the selection of appropriate projects for inspection. Projects may also be identified for inspection through referrals from Department personnel.

5.0 PROJECT PRIORITY STATUS AND INSPECTION FREQUENCY

Once a project has been selected for inspection, it is assigned a priority status establishing inspection team size and inspection frequency. Table 1 indicates the planned inspection frequency by priority status for the rainy and non-rainy seasons. Rainy season dates are identified in Figure 1.

Priority Status Criteria: The initial priority status is determined by evaluating specific project parameters that impact the level of water pollution control requirements on the construction site: size of disturbed soil area, potential for polluting receiving waters, and designated rainfall area as shown in Figure 1 and defined in Table 2 of this report.

Initial priority status is determined regardless of the current season (rainy or non-rainy) using the following criteria:

- Priority 1 status is assigned to a SWPPP construction project with a high potential for storm water discharge into a receiving water, or any potential for storm water discharge into a receiving water that is on the EPA 303(d) list as an impaired water body. In general, this criterion encompasses projects with greater than 1 acre of soil disturbance, projects located within ¼ mile of a water body, all projects located within the Central Lahontan region, and SWPPP projects in Rainfall Areas 1 or 6.
- Priority 2 status is given to a SWPPP construction project not designated with a Priority 1 status that is located in Rainfall Areas 2, 3, 4, or 5.
- Priority 3 status is assigned to all remaining SWPPP construction projects initially selected for compliance inspection.

Inspection Parameters: The Department may adjust a project's priority status based on the results of compliance inspections, as outlined in Table 1.

Table 1 Inspection Parameters by Priority Status

Project Priority Status	Inspection Team Size	Rainfall Areas	Routine Inspection Frequency		Follow-up Inspection by Compliance Rating		Priority Status Adjustment Criteria		
					Rating	Frequency *			
1	1	2, 3, 4, and 5	Non-Rainy	Every 2 months	1	Routine inspection	Following three consecutive rainy season inspections with a 1 or 2 rating, a project may be modified to Priority 2 status.		
			Rainy	Every month					
		1 & 6	Non-Rainy	Every 1½ months					
			Rainy	Every month					
2	1	2, 3, 4, and 5	Non-Rainy	Every 3 months	2	Routine inspection, or as determined by inspector			
			Rainy	Every 2 ½ months					
		1 & 6	Non-Rainy	Every 2 months				3	Within two weeks
			Rainy	Every 2 month					
3	1	2, 3, 4, and 5	Non-Rainy	Every 3 months	4	Within one week	Following two 3 or 4 ratings within a six- month period, a project may be modified to Priority 1 status. Following an uncontested Notice of Violation from a Regional Water Quality Control Board, the project will be modified to a priority 1 status.		
			Rainy	Every 3 months					
		1 & 6	Non-Rainy	Every 3 months					
			Rainy	Every 3 months					

* These frequencies are approximate time periods

6.0 PROJECT REVIEW CRITERIA

Selected projects are inspected in accordance with the Statewide NPDES permit (CAS000003), based on the criteria established in Sections 4 and 5 of this plan. Two inspection checklists have been developed to incorporate the applicable BMP requirements for inspections performed in either the Non-Rainy Season or the Rainy Season. Copies of the inspection checklists are provided in Attachments 1 and 2.

The results of each inspection are recorded on the appropriate checklist with a cover page that summarizes the findings of the inspection. This project information summarizes the overall effectiveness of BMPs on the project and critical areas in need of attention. Inspectors assign a numeric rating that identifies overall project compliance and may be used to adjust project priority status, if necessary. The rating represents a composite assessment of the following factors: level of construction activity, potential for discharges, extent of discharges observed, and implementation of BMPs.

Compliance Rating Criteria

1 Rating

There are no significant deficiencies that require correction. Criteria meeting this rating include:

- The approved SWPPP appropriately addresses all categories of BMPs and is applicable to the current project operations and season.
- Appropriate treatment control provided for dewatering operations.
- Non-storm water and waste management BMPs properly implemented.
- Sediment tracking is minimal to non-existent.
- No evidence of wind erosion.
- All temporary soil stabilization BMPs implemented in accordance with the project's SWPPP requirements.
- Sediment controls are implemented in accordance with the approved SWPPP.

2 Rating

The project has minor deficiencies. The inspector will list each of the minor deficiencies and can include corrective actions to be taken prior to the next scheduled inspection. Minor deficiencies include the following:

- Site inspections by project staff are not being conducted in accordance with expected frequencies
- Approved SWPPP does not reflect current operations and an amendment is recommended.
- Any non storm water or waste management BMPs improperly maintained
- Soil stabilization or sediment controls are not properly maintained.
- Evidence of active wind erosion on unstabilized slopes/stock piles.
- Minor tracking less than approximately 50 feet from project entrance or exit points.

3 Rating

Excessive minor deficiencies and/or major deficiencies are encountered. This rating will be applied if either a total of six or more minor deficiencies requiring correction are observed and/or **Major** deficiencies exist on the project.

Major deficiencies are defined as follows:

- Approved SWPPP does not reflect current operations and amending of the document is past due or needed ASAP.
- Hazardous materials or waste is stored within the project without implementation of BMPs.
- Any discharge of sediment or other deleterious substances resulting from dewatering operations conducted without implementation of required BMPs for dewatering.
- Sediment tracking from the project construction equipment or vehicles approximately 50 feet from project entrances or exits.
- Expansion of the active disturbed soil area limit without RE written approval.
- Soil stabilization and sediment controls are not installed in accordance with applicable construction site best management practices (BMPs) manual.
- Dust from construction visibly blowing off the site and into drainage conveyances or adjacent water bodies.

4 Rating

There are **critical** deficiencies that would likely result in a violation of the permit if a storm water runoff event were to occur. The inspector will note the deficiencies and make recommendations for corrective action. Critical deficiencies are defined as follows:

- No Approved SWPPP
- Any observed discharge of storm water or non-storm water from the project that, in the judgment of the inspector, is generated by the construction activity, and is uncontrolled.
- Absence of linear barriers and/or perimeter controls required by the applicable BMP implementation manual.
- There are identified storm water inlets or receiving waters within or adjacent to the project site in close proximity to DSAs without control measures in place that pose an immediate threat of untreated storm water discharges.
- Working in an active stream channel or other water body without proper implementation of required BMPs.
- No corrective action taken for potential hazardous materials / waste deficiencies noted in (3) above.
- Sampling and analysis plan (SAP) requirements have not been properly implemented.

7.0 APPEAL PROCESS

The purpose of the appeal process is to provide the Resident Engineer responsible for a construction project an opportunity for review of an inspection report that he/she believes to contain inaccurate information or assumptions that may contribute to an unfavorable rating. Only unfavorable ratings (numeric ratings of 3 or 4) are subject to the appeal process. The appeal process is as follows:

- The inspector shall provide the Resident Engineer or the Resident Engineer's onsite representative a copy of the inspection report immediately following a project site review.
- The R.E. will notify the District Construction Storm Water Coordinator (CSWC) of any disputed unfavorable rating and submit supporting documentation / photos, etc.
- The District CSWC investigates the disputed rating, and, if appropriate, completes an appeal of inspection form (Attachment 3) and submits this form (by fax or email) along with a copy of the original inspection summary sheet and supporting documentation to the HQ Division of Environmental Analysis (DEA) Construction Storm Water (CSW) Coordinator. All Appeal requests and supporting documentation must be submitted to the DEA-CSW Coordinator within 5 working days of the initial site inspection. Once a timely appeal request is submitted, the initial rating will be suspended until the appeals process is completed and the inspection rating is resolved.
- The DEA-CSW Coordinator will receive and distribute all appeal information, including any photo documentation requested of the inspector, to an Appeal Panel that will determine whether the initial rating is justified. The panel will review all of the available information and determine whether there is substantial reason to modify the initial inspection rating. The decision to change a rating will be by majority vote of the panel. The panel may consult with various Departmental personnel to assign a final rating.

- The Appeal Panel will consist of one representative from each of the following:
 - 1) HQ-DEA, Office of Storm Water Policy, Permitting and Planning;
 - 2) HQ-Division of Construction, Office of Construction Practices;
 - 3) District NPDES Coordinator or his/her designated representative who is either identified in the District's Regional Work Plan or is supervised by the District or Regional NPDES Coordinator. The District CSWC cannot participate as a member of the Appeal Panel.
- The DEA-CSW Coordinator will notify the R.E. and District CSWC of the panel's findings. If the appeal process results in a final rating that is still unacceptable to the R.E., the R.E. shall notify the District Construction Chief for the project within two working days of notification.
- The DEA Chief for Storm Water Policy, Permitting & Planning shall review and make the final decision regarding any contested rating rendered as a result of an appeal inspection, at the request of the project's (District) Construction Chief.

8.0 PROJECT PERFORMANCE REPORTING

The Department will prepare a performance report that presents the area wide results of the construction project compliance inspections.

The performance report will include:

- A description of the projects that were inspected during the cycle.
- An assessment of overall compliance, including a compilation of all ratings received during the cycle, a summary projects receiving Notice of Violations or observed uncontrolled discharges, an evaluation of individual BMP implementation and effectiveness, and a comparison with the results for the same period from previous fiscal years
- A discussion of BMP implementation trends, including observations of good storm water pollution control practices and challenges encountered during project inspections.
- A list of ongoing challenges to the construction storm water control program and possible solutions to the challenges.
- An expanded inspection log that provides the entire compliance review ratings history of each project inspected during the review cycle.

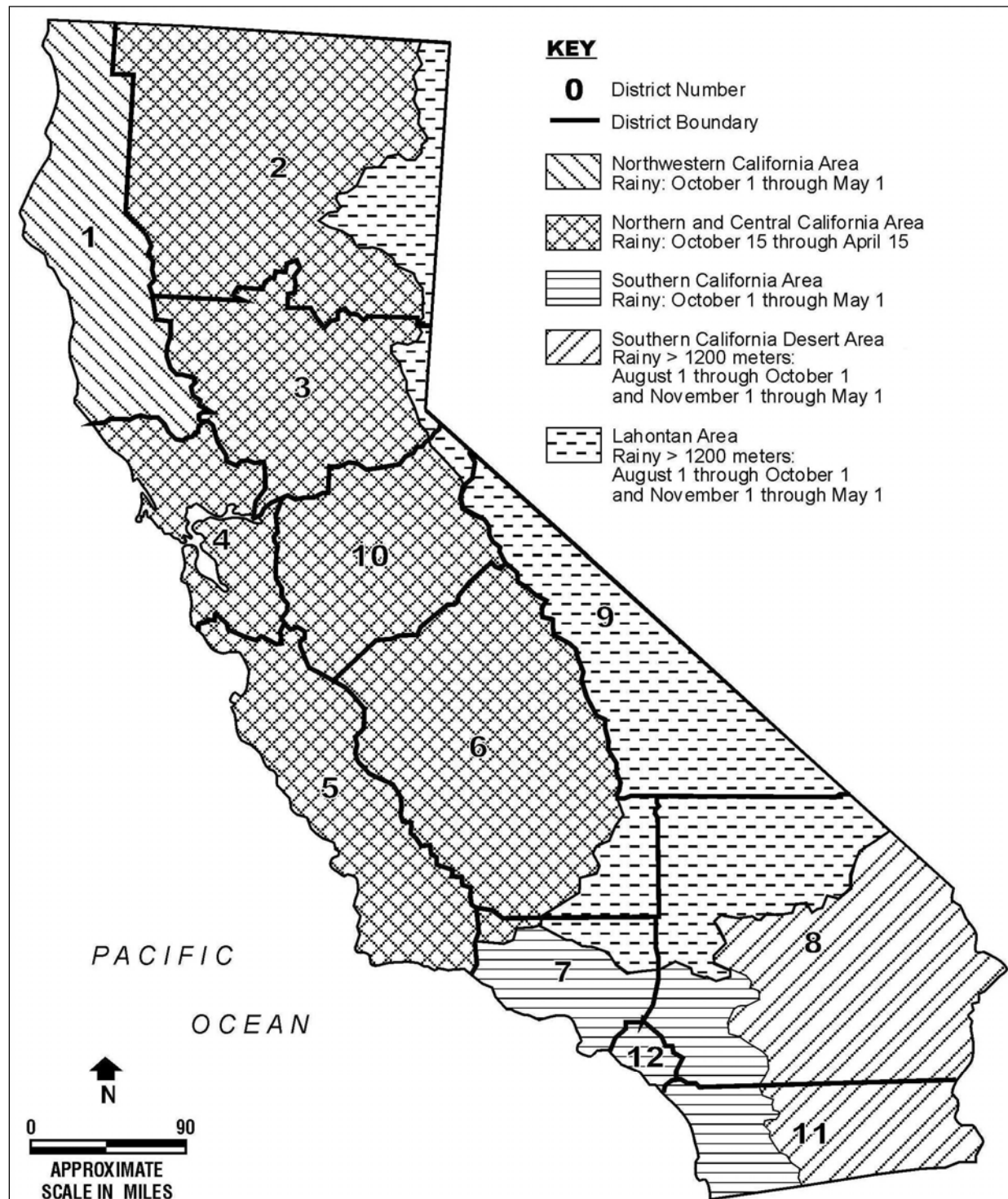


Figure 1 Designation of Rainy Seasons

Table 2 Rainfall Area Designations

RAINFALL AREA	DESCRIPTION	Elevation
	Applicability	
1	District 1 within the following areas: all of Del Norte and Humboldt Counties and within 20 miles of the coast in Mendocino County	≤1200m
2	District 1 (except within Area 1) District 2 District 3 District 4 District 5	<250m
3	District 1 (except within Area 1) District 2 District 3 District 4 District 5	250m–1200m
4	District 6 within the Central Valley RWQCB jurisdiction District 7 within the Central Coast, Los Angeles, and Central Valley RWQCB jurisdictions District 8 within the Santa Ana and San Diego RWQCB jurisdictions District 10 District 11 within the San Diego RWQCB jurisdiction District 12	<500m
5	District 6 within the Central Valley RWQCB jurisdiction District 7 within the Central Coast, Los Angeles, and Central Valley RWQCB jurisdictions District 8 within the Santa Ana and San Diego RWQCB jurisdictions District 10 District 11 within the San Diego RWQCB jurisdiction District 12	500m–1200m
6	Statewide	>1200m

m – meters

RWQCB – Regional Water Quality Control Board

Attachment 1

**Project Information Summary Sheet
and
Compliance Inspection Checklist for the Rainy Season**

Rainfall Area Designation -

Rev 10/03

SWPPP Rainy Season - COMPLIANCE INSPECTION CHECKLIST

Contract No.:	Date:
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1. SOIL STABILIZATION PRACTICES

<p>For NON-ACTIVE DSAs (ALL AREAS): Are soil stabilization measures properly implemented throughout all non-active DSAs?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical</p> <p>Further Explanation</p>		
<p>For ACTIVE DSAs (AREA 3 ONLY) with a slope rate > 1:2 and a slope length > 15.0 m (50 ft): Are soil stabilization measures properly implemented?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical</p> <p>Further Explanation</p>		
<p>For ACTIVE DSAs (AREAS 1 AND 6 ONLY) with a slope rate > 1:20 and a slope length > 3.0 m (10 ft): Are soil stabilization measures properly implemented?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical</p> <p>Further Explanation</p>		
<p>For required DSAs: Are fiber rolls or gravel bag berms properly implemented?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical</p> <p>Further Explanation</p>		
<p>Are conveyances, top of slope diversions, and discharge points for concentrated storm water flows protected with additional BMPs, if needed, to reduce erosion?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical</p> <p>Further Explanation</p>		
<p>For inspection during or immediately following a rain event, are the BMPs implemented at the site effective in controlling erosion?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical</p> <p>Further Explanation:</p>		
<p>Erosion Observed: <input type="checkbox"/> None <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Localized <input type="checkbox"/> Widespread</p>		
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:20%; padding: 5px;"> Number of BMPs Observed: <input style="width:40px;" type="text"/> </td> <td style="padding: 5px;"> *No. deficient due to: (1)_____ (2)_____ (3)_____ (4)_____ (5)_____ </td> </tr> </table>	Number of BMPs Observed: <input style="width:40px;" type="text"/>	*No. deficient due to: (1)_____ (2)_____ (3)_____ (4)_____ (5)_____
Number of BMPs Observed: <input style="width:40px;" type="text"/>	*No. deficient due to: (1)_____ (2)_____ (3)_____ (4)_____ (5)_____	
<p>Comments / BMPs Observed:</p> <p> </p> <p> </p> <p> </p>		
<p>Approved Soil Stabilization Measure(s): <input type="checkbox"/> (A) Hydraulic Mulch, <input type="checkbox"/> (B) Hydroseeding, <input type="checkbox"/> (C) Soil Binders, <input type="checkbox"/> (D) Straw Mulch, <input type="checkbox"/> (E) Geotextiles, <input type="checkbox"/> (F) Final Erosion Control Per Contract Plans & Specifications</p>		

*Key: (1) Installed Incorrectly (2) Wrong Location (3) Lack of Maintenance (4) Wrong Application (5) Indeterminate

SWPPP Rainy Season - COMPLIANCE INSPECTION CHECKLIST

Contract No.:	Date:
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2. SEDIMENT CONTROL PRACTICES

<p>For DSAs with a slope rate > 1:20 and a slope length > 3.0 m (10 ft). Are linear sediment barriers properly implemented?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical</p> <p>Further Explanation:</p> <p>Are sediment controls used in flow paths/conveyances properly implemented?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical</p> <p>Further Explanation:</p>			
<p>Desilting Basins Only -For ACTIVE AND NON-ACTIVE DSAs (AREAS 1 AND 6 ONLY) with slope rate >1:20: and a slope length > 3.0 m (10 ft). Are desilting basins properly implemented in addition to linear sediment barriers?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical</p> <p>Further Explanation:</p> <p>Are sediment controls used in flow paths/conveyances properly implemented?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical</p> <p>Further Explanation:</p>			
<p>Desilting Basins Only -For ACTIVE DSAs (AREAS 2 ,3 ,4 , AND 5 ONLY) with a slope rate > 1:2 and a slope length > 15.0 m (50 ft). Are desilting basins properly implemented in addition to linear sediment barriers?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical</p> <p>Further Explanation:</p> <p>Are desilting basins properly implemented in addition to other sediment controls?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical</p> <p>Further Explanation:</p>			
<p>Inspection performed during or immediately following a rain event, are the implemented BMPs effective in controlling sediment discharge? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Further Explanation:</p>			
<table style="width:100%; border: none;"> <tr> <td style="border: none;">Sediment Discharged:</td> <td style="border: none;"><input type="checkbox"/>None <input type="checkbox"/> Minor <input type="checkbox"/> Major</td> <td style="border: none;"><input type="checkbox"/> Localized <input type="checkbox"/> Widespread</td> </tr> </table>	Sediment Discharged:	<input type="checkbox"/> None <input type="checkbox"/> Minor <input type="checkbox"/> Major	<input type="checkbox"/> Localized <input type="checkbox"/> Widespread
Sediment Discharged:	<input type="checkbox"/> None <input type="checkbox"/> Minor <input type="checkbox"/> Major	<input type="checkbox"/> Localized <input type="checkbox"/> Widespread	
<table style="width:100%; border: none;"> <tr> <td style="border: none; width: 20%;"> Number of BMPs observed: <input style="width: 40px; height: 20px;" type="text"/> </td> <td style="border: none; width: 80%;"> *No. deficient due to: (1)_____ (2)_____ (3)_____ (4)_____ (5)_____ </td> </tr> </table>	Number of BMPs observed: <input style="width: 40px; height: 20px;" type="text"/>	*No. deficient due to: (1)_____ (2)_____ (3)_____ (4)_____ (5)_____	
Number of BMPs observed: <input style="width: 40px; height: 20px;" type="text"/>	*No. deficient due to: (1)_____ (2)_____ (3)_____ (4)_____ (5)_____		
<p>Comments / BMPs Observed:</p> <div style="border: 1px solid black; height: 100px; margin-top: 5px;"></div>			

***Key:** (1) Installed Incorrectly (2) Wrong Location (3) Lack of Maintenance (4) Wrong Application (5) Indeterminate

SWPPP Rainy Season - COMPLIANCE INSPECTION CHECKLIST

Contract No.:	Date:
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3. WIND EROSION CONTROL

Are wind erosion control BMPs properly implemented throughout the construction site?	
<input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical	
For active wind during time of inspection, are implemented BMPs effective in controlling wind erosion?	
<input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical	
Number of BMPs observed: <input style="width: 40px; height: 20px;" type="text"/>	*No. deficient due to: (1)_____ (2)_____ (3)_____ (4)_____ (5)_____
Comments / BMPs Observed:	
Approved wind erosion control: <input type="checkbox"/> (A) Hydraulic Mulch, <input type="checkbox"/> (B) Hydroseeding, <input type="checkbox"/> (C) Soil Binders, <input type="checkbox"/> (D) Straw Mulch, <input type="checkbox"/> (E) Geotextiles, <input type="checkbox"/> (F) Final Erosion Control Per the Plans and Specifications	

*Key: (1) Installed Incorrectly (2) Wrong Location (3) Lack of Maintenance (4) Wrong Application (5) Indeterminate

4. TRACKING CONTROL PRACTICES

<input type="checkbox"/> Project Related <input type="checkbox"/> Non-Project Related	
Are sediment tracking control BMPs properly implemented throughout the construction site?	
<input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical	
Further Explanation:	
For active construction during inspection, are implemented BMPs effective in controlling sediment tracking?	
<input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical	
Further Explanation:	
Number of BMPs observed: <input style="width: 40px; height: 20px;" type="text"/>	*No. deficient due to: (1)_____ (2)_____ (3)_____ (4)_____ (5)_____
Further Explanation:	

*Key: (1) Installed Incorrectly (2) Wrong Location (3) Lack of Maintenance (4) Wrong Application (5) Indeterminate

SWPPP Rainy Season - COMPLIANCE INSPECTION CHECKLIST

Contract No.:	Date:
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**5. NON-STORM WATER CONTROL &
6. WASTE MANAGEMENT AND MATERIALS POLLUTION CONTROL**

Are the following BMPs properly implemented where required?

Temporary Stream Crossing <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Clear Water Diversion <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Spill Prevention and Control <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Solid Waste Management <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Hazardous Waste Management <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Contaminated Soil Management <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Concrete Waste Management <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Sanitary/Septic Waste Management <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Liquid Waste Management <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Materials Handling (Material Delivery & Storage and Material Use) <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Vehicle and Equipment Operations (Cleaning, Fueling, and Maintenance) <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Paving Operation <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Stockpile Management Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:

SWPPP Rainy Season - COMPLIANCE INSPECTION CHECKLIST

Contract No.:	Date:
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**5. NON-STORM WATER CONTROL &
6. WASTE MANAGEMENT AND MATERIALS POLLUTION CONTROL**

(Continued)

Are the following BMPs properly implemented where required?

Water Conservation	Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical
Further Explanation:	
Potable Water/Irrigation	Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical
Further Explanation:	
Dewatering Operation	Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical
Further Explanation:	
Illicit Discharge/Illegal Dumping Observed? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Further Explanation:	
Pile Driving Operations	<input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical
Further Explanation:	
Concrete Curing	<input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical
Further Explanation:	
Material and Equipment Use Over Water	<input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical
Further Explanation:	
Concrete Finishing	<input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical
Further Explanation:	
Structure Demolition/Removal Over or Adjacent to Water	
<input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical	
Further Explanation:	
Were there any Non-Storm water discharges observed? <input type="checkbox"/> YES <input type="checkbox"/> NO	
If Yes, Were implemented BMPs effective in controlling water pollution?	
<input type="checkbox"/> N/A Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical	
Further Explanation:	
Number of BMPs observed: <input style="width: 40px;" type="text"/>	*No. deficient due to: (1)_____ (2)_____ (3)_____ (4)_____ (5)_____

***Key:** (1) Installed Incorrectly (2) Wrong Location (3) Lack of Maintenance (4) Wrong Application (5) Indeterminate

SWPPP Rainy Season - COMPLIANCE INSPECTION CHECKLIST

Contract No.:

Date:

6. Project File Review

Documentation File Review Checklist:

<u>Yes</u>	<u>No</u>	<u>N/A</u>	<u>Documentation in Project Files:</u>
<input type="checkbox"/>	<input type="checkbox"/>		All Contractor Inspection Reports as of 2 weeks prior to today's inspection Last Inspection report dated: _____
<input type="checkbox"/>	<input type="checkbox"/>		Signed/Dated SWPPP (by Contractor in SECTION 100.1 and by Caltrans in SECTION 100.2) on site.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved Amendments for variances observed during inspection
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Annual Certification(s)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Active DSAs comply with limits in Special Provisions?
<input type="checkbox"/>	<input type="checkbox"/>		If <u>No</u> , is RE approval of DSA modification on file? Date of approval: _____
<input type="checkbox"/>	<input type="checkbox"/>		Sampling and Analysis Plan
 <u>Dewatering:</u>			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does Special Provisions and approved SWPPP address dewatering if applicable for project?
			If <u>yes</u> , does plan address:
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Discharge Points?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	BMPs/Control Measures?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Monitoring Protocols?

Attachment 2

Project Information Summary Sheet

and

Compliance Inspection Checklist for the Non-Rainy Season

Rainfall Area Designation -

Rainfall Area Designation -

Rev 10/03

SWPPP NON-RAINY SEASON- COMPLIANCE INSPECTION CHECKLIST

Contract No.:	Date:
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1. SOIL STABILIZATION PRACTICES

For all DSAs: Are soil stabilization measures properly implemented?

☐ YES ☐ NO Deficiencies: ☐ No Significant ☐ Minor ☐ Major ☐ Critical

Further Explanation:

For all **NON-ACTIVE DSAs: (AREAS 1 AND 6 ONLY)** Are soil stabilization measures properly implemented?

☐ YES ☐ NO Deficiencies: ☐ No Significant ☐ Minor ☐ Major ☐ Critical

Further Explanation:

For required DSAs: Are fiber rolls or gravel bag berms properly implemented?

☐ YES ☐ NO Deficiencies: ☐ No Significant ☐ Minor ☐ Major ☐ Critical

Further Explanation:

Are conveyances, top of slope diversions, and discharge points for concentrated storm water flows protected with additional BMPs, if needed, to reduce erosion?

☐ YES ☐ NO Deficiencies: ☐ No Significant ☐ Minor ☐ Major ☐ Critical

Further Explanation:

For inspection during or immediately following a rain event, are the BMPs implemented at the site effective in controlling erosion?

☐ YES ☐ NO

Further Explanation:

Erosion Observed: ☐ None ☐ Minor ☐ Major ☐ Localized ☐ Widespread

Number of BMPs observed: <div style="border: 1px solid black; width: 40px; height: 20px; display: inline-block;"></div>	*No. deficiencies due to: (1)_____ (2)_____ (3)_____ (4)_____ (5)_____
---	--

Comments / BMPs Observed :

Approved Soil Stabilization Measure(s): ☐ (A) Hydraulic Mulch, ☐ (B) Hydroseeding, ☐ (C) Soil Binders, ☐ (D) Straw Mulch, ☐ (E) Geotextiles, ☐ (F) Final Erosion Control Per Contract Plans & Specifications

***Key:** (1) Installed Incorrectly (2) Wrong Location (3) Lack of Maintenance (4) Wrong Application (5) Indeterminate

SWPPP NON-RAINY SEASON- COMPLIANCE INSPECTION CHECKLIST

Contract No.:	Date:
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2. SEDIMENT CONTROL PRACTICES

For DSAs (AREAS 1 and 6 ONLY) with a slope rate > 1:20 and a slope length > 3.0 m (10 ft): Are linear sediment barriers properly implemented? <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:	
For NON-ACTIVE DSAs (AREAS 3 AND 5 ONLY) with a slope rate > 1:2 and a slope length > 3.0 m (10 ft): Are linear sediment barriers properly implemented? <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:	
For ACTIVE AND NON-ACTIVE DSAs (AREA 6 ONLY & DESILTING BASIN ONLY) with slope rate > 1:2 and a slope length > 3.0 m (10 ft): Are desilting basins properly implemented in addition to linear sediment barriers? <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:	
For inspection performed during or immediately following a rain event, are the implemented BMPs effective in controlling sediment discharge? <input type="checkbox"/> YES <input type="checkbox"/> NO Further Explanation:	
Sediment Discharged: <input type="checkbox"/> None <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Localized <input type="checkbox"/> Widespread	
Number of BMPs observed: <input type="checkbox"/>	*No. deficiencies due to: (1)_____ (2)_____ (3)_____ (4)_____ (5)_____
Comments / BMPs Observed : _____ _____ _____	

***Key:** (1) Installed Incorrectly (2) Wrong Location (3) Lack of Maintenance (4) Wrong Application (5) Indeterminate

3. WIND EROSION CONTROL

Are wind erosion control BMPs properly implemented throughout the construction site? <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:	
For active wind during time of inspection, are implemented BMPs effective in controlling wind erosion? <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:	
Number of BMPs observed: <input type="checkbox"/>	*No. deficiencies due to: (1)_____ (2)_____ (3)_____ (4)_____ (5)_____
Further Explanation: _____ _____	
Approved wind erosion control: <input type="checkbox"/> (A) Hydraulic Mulch, <input type="checkbox"/> (B) Hydroseeding, <input type="checkbox"/> (C) Soil Binders, <input type="checkbox"/> (D) Straw Mulch, <input type="checkbox"/> (E) Geotextiles, <input type="checkbox"/> (F) Final Erosion Control Per the Plans and Specifications	

***Key:** (1) Installed Incorrectly (2) Wrong Location (3) Lack of Maintenance (4) Wrong Application (5) Indeterminate

SWPPP NON-RAINY SEASON- COMPLIANCE INSPECTION CHECKLIST

Contract No.:	Date:
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4. TRACKING CONTROL PRACTICES

<input type="checkbox"/> Project Related <input type="checkbox"/> Non- Project Related	
Are sediment tracking control BMPs properly implemented throughout the construction site? <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:	
For active construction during inspection, are implemented BMPs effective in controlling sediment tracking? <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:	
Number of BMPs observed: <input style="width:40px; height:20px;" type="text"/>	*No. deficiencies due to: (1)_____ (2)_____ (3)_____ (4)_____ (5)_____
Further Explanation:	

***Key:** (1) Installed Incorrectly (2) Wrong Location (3) Lack of Maintenance (4) Wrong Application (5) Indeterminate

5. NON-STORM WATER CONTROL &

6. WASTE MANAGEMENT AND MATERIALS POLLUTION CONTROL

Are the following BMPs properly implemented where required?

Temporary Stream Crossing <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Clear Water Diversion <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Spill Prevention and Control <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Solid Waste Management <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Hazardous Waste Management <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:

SWPPP NON-RAINY SEASON- COMPLIANCE INSPECTION CHECKLIST

Contract No.:

Date:

**5. NON-STORM WATER CONTROL &
6. WASTE MANAGEMENT AND MATERIALS POLLUTION CONTROL**

Are the following BMPs properly implemented where required?

(Continued)

Contaminated Soil Management

☐ YES ☐ NO **Deficiencies:** ☐ No Significant ☐ Minor ☐ Major ☐ Critical

Further Explanation:

Concrete Waste Management

☐ YES ☐ NO **Deficiencies:** ☐ No Significant ☐ Minor ☐ Major ☐ Critical

Further Explanation:

Sanitary/Septic Waste Management

☐ YES ☐ NO **Deficiencies:** ☐ No Significant ☐ Minor ☐ Major ☐ Critical

Further Explanation:

Liquid Waste Management

☐ YES ☐ NO **Deficiencies:** ☐ No Significant ☐ Minor ☐ Major ☐ Critical

Further Explanation:

Materials Handling (Material Delivery & Storage and Material Use)

☐ YES ☐ NO **Deficiencies:** ☐ No Significant ☐ Minor ☐ Major ☐ Critical

Further Explanation:

Vehicle and Equipment Operations (Cleaning, Fueling, and Maintenance)

☐ YES ☐ NO **Deficiencies:** ☐ No Significant ☐ Minor ☐ Major ☐ Critical

Further Explanation:

Paving Operations

☐ YES ☐ NO **Deficiencies:** ☐ No Significant ☐ Minor ☐ Major ☐ Critical

Further Explanation:

Stockpile Management

☐ YES ☐ NO **Deficiencies:** ☐ No Significant ☐ Minor ☐ Major ☐ Critical

Further Explanation:

Water Conservation

☐ YES ☐ NO **Deficiencies:** ☐ No Significant ☐ Minor ☐ Major ☐ Critical

Further Explanation:

SWPPP NON-RAINY SEASON- COMPLIANCE INSPECTION CHECKLIST

Contract No.:	Date:
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**5. NON-STORM WATER CONTROL &
6. WASTE MANAGEMENT AND MATERIALS POLLUTION CONTROL**

Are the following BMPs properly implemented where required?

(Continued)

Potable Water/Irrigation	<input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Dewatering Operations	<input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Illicit Discharge/Illegal Dumping Observed?	<input type="checkbox"/> YES <input type="checkbox"/> NO Further Explanation:
Pile Driving Operations	<input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Concrete Curing	<input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Material and Equipment Use Over Water	<input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Concrete Finishing	<input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Structure Demolition/Removal Over or Adjacent to Water	<input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:
Were there any Non-Storm water discharges observed? <input type="checkbox"/> YES <input type="checkbox"/> NO If Yes, were implemented BMPs effective in controlling water pollution? <input type="checkbox"/> N /A <input type="checkbox"/> YES <input type="checkbox"/> NO Deficiencies: <input type="checkbox"/> No Significant <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Critical Further Explanation:	
Number of BMPs observed: <div style="border: 1px solid black; width: 30px; height: 20px; margin: 5px auto;"></div>	*No. deficiencies due to: (1)_____ (2)_____ (3)_____ (4)_____ (5)_____

***Key:** (1) Installed Incorrectly (2) Wrong Location (3) Lack of Maintenance (4) Wrong Application (5) Indeterminate

SWPPP NON-RAINY SEASON- COMPLIANCE INSPECTION CHECKLIST

Contract No.:

Date:

6. Project File Review

Documentation File Review Checklist:

<u>Yes</u>	<u>No</u>	<u>N/A</u>	<u>Documentation in Project Files:</u>
<input type="checkbox"/>	<input type="checkbox"/>		All Contractor Inspection Reports as of 2 weeks prior to today's inspection Last Inspection report dated: _____
<input type="checkbox"/>	<input type="checkbox"/>		Signed/Dated SWPPP (by Contractor in SECTION 100.1 and by Caltrans in SECTION 100.2) on site.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved Amendments for variances observed during inspection
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Annual Certification(s)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Active DSAs comply with limits in Special Provisions?
<input type="checkbox"/>	<input type="checkbox"/>		If <u>No</u> , is RE approval of DSA modification on file? Date of approval: _____
<input type="checkbox"/>	<input type="checkbox"/>		Sampling and Analysis Plan
<u>Dewatering:</u>			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does Special Provisions and approved SWPPP address dewatering if applicable for project?
			If <u>Yes</u> , does plan address:
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Discharge Points?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	BMPs/Control Measures?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Monitoring Protocols?

Attachment 3

Appeal of Inspection

Memorandum

To: Thomas Huff
Sr. Landscape Architect
Division of Environmental Analysis

Date: xx/xx/xx

**DEPARTMENT OF TRANSPORTATION
ENVIRONMENTAL PROGRAM - MS27**

(916) 653-4176 - Ofc
(916) 826-4198 - Mobil
(916) 653-6366 - Fax

File No.: County, Rte., PM/KPA
Contract No. 00-123456

From: Resident Engineer:
Phone No.:

Subject: **Appeal of inspection performed on xx/xx/xx**

Rating: Reason of Appeal:	
INFORMATION SUMMARY SHEET and COMPLIANCE INSPECTION CHECKLIST COMMENTS	RESPONSE/COMMENT

cc: Dist. Const. Div. Chief, Senior Const. RE, Dist. SW Coord., Const. SW Coord., HQ SW Coord.